

Utilization of Information Communication Technologies in Effective Administration of Secondary Schools in Mitooma District of Uganda

Aheisibwe Irene¹ & Byamukama Muramuzi Sprito²

Department of Foundations of Education

Faculty of Education

¹Kabale University, Uganda

²Bishop Stuart University, Mbarara, Uganda

Abstract

The study aimed at assessing the utilization of Information Communication Technologies in effective administration of secondary schools in Mitooma district, Uganda. A cross sectional survey design was employed. Data was collected using a closed ended questionnaire developed by Özdemir et al. (2014) and an interview guide. Statistical Package for Social Scientists software version 23.0 was used to analyze the data. The study revealed lack of knowledge and skills of ICT, limited electricity supply, poor quality computers and limited computer accessories as reasons for non-utilisation of ICT.

Keywords: Information Communication Technologies, Effective Administration, Mitooma District of Uganda

Introduction

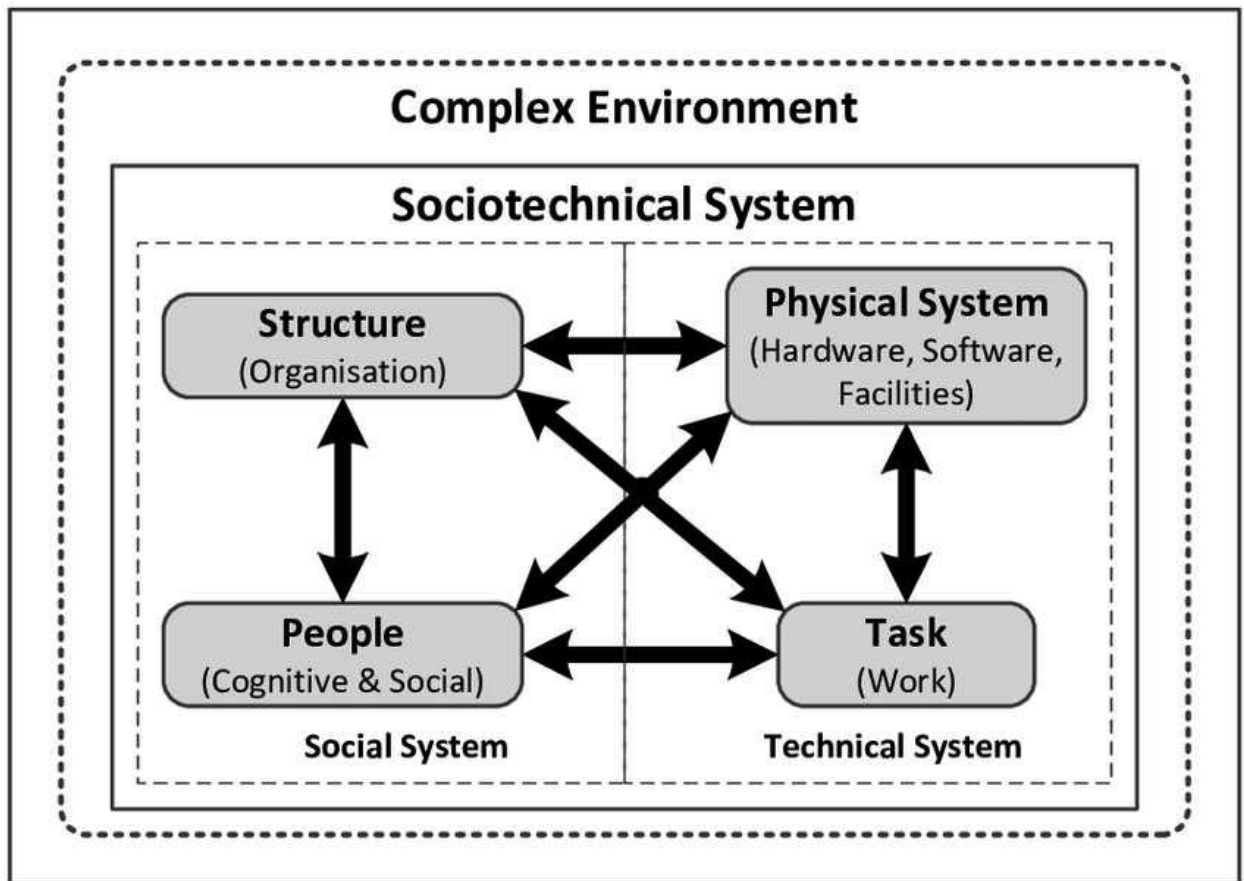
Background to the Study

The use of Information Communication Technology (ICT) in the administration of schools has gained popularity globally over the past 20 years and this has led to changes in the way schools are administered (Kayiwa, Raihan, & Clement, 2016). ICT has led to changes not only to the teaching and learning process, but also in the management and administration of educational institutions.

Information Communication Technology is one of the strategies increasingly adopted in recent times by governments around the world to encourage economic development (Gupta, Dasgupta & Gupta, 2008). Oboegbulem and Ugwu (2013) Observe that, the use of ICT in African schools can ease student recruitment, records management and improve the quality of the teaching-learning process. In order to achieve Sustainable Development Goal 4 i.e. provision of quality education, Uganda has adopted ICT as one of the strategies (Muyinda, Mayende, Maiga, & Oyo, 2019). However, most Ugandan secondary schools have not adopted ICT in running daily school activities (Muyinda, Mayende, Maiga, & Oyo, 2019). Many secondary schools in Mitooma district still use papers, pens, pencils and folder files for record keeping despite the supply of 13 computers to each government aided secondary school by the government of Uganda in 2013. This has led to difficulties in monitoring of the teaching-learning process, delays in processing of students' progress reports and wastage of government resources.

Conceptually, this study was based on two variables namely; information communication technology and effective administration. Information communication technology is a diverse set of technological tools and resources used to communicate, create, disseminate, store and manage information (Sharma, 2019). These technological tools include laptops and computers, the internet, mobile technology, iPads, digital television, palmtops, iPods and digital cameras/videos (Freeman & Hasnaoui, 2010). Effective administration on the other hand, is the link between an organization's various departments and smooth flow of information from one unit to another (Adebayo, 2013). This study conceptualised effective administration as planning, organizing and controlling school activities using Information Communication Technology.

This study was guided by the sociotechnical theory (STS) proposed by Eric Trist, Ken Bamforth and Fred Emery which suggests that, rather than simply putting people into existing technical systems, work places should be designed in such a way that both people and technology coexist in harmony (Walker, Stanton, Salmon, & Jenkins, 2008). It is widely acknowledged that adopting a socio-technical approach leads to systems that are more acceptable to end users and deliver better value to stakeholders. This theory was used because it investigates computer-supported cooperative work and cognitive systems that bridge the gap between traditional and modern means of data storage. Figure 1. Below explains how the sociotechnical approach works;

Figure 1: Sociotechnical theory diagrammatic view. Source: Robert and Stephen (1977)

Statement of the Problem

Mitooma district secondary schools continue to use books, pencils, pens and folder files to keep and manage school records even though in 2013 the government of Uganda supplied each government aided secondary school with 13 computers (Asiimwe & Byensi, 2017). This has led to difficulties in monitoring of the teaching-learning process, delays in processing of students' progress reports and wastage of government resources.

Research Question

What is the relationship between ICT utilization and effective administration of secondary schools in Mitooma district of Uganda?

Methodology

Research Design

This study adopted across sectional survey design because it provides a description of trends and attitudes or opinions of a population and it allows generalisation from a sample to an entire population so that inferences can be made about some characteristics, attitude or behaviour of that population (Tashakkori & Creswell, 2009). With a cross sectional survey design, it is easier to study a larger population from a small group of individuals and data can be collected at specific points in time; it is therefore cost effective (Creswell, 2007).

Study Population & Sample Size

The study population constituted secondary school head teachers as well as teachers in Mitooma District. There are ten (10) government - aided secondary schools in Mitooma district with 350 teachers and 10 head teachers (District Education Department of Mitooma District, 2019). A total of 196 teachers and head teachers participated in the study guided by Morgan and Krecjie's table of sample size determination.

Sampling Techniques

The study employed both purposive and simple random techniques. Particularly, total population purposive sampling technique was used to select head teachers. Creswell (2007) suggested that, total population purposive sampling technique is used where the size of the population that has a particular set of characteristics that you are interest in is very small. Purposive sampling was also used because it is time and cost effective. To select teachers, simple random sampling was used because it offers an equal chance of selection, it is easier to form representative groups from an overall population and provides information with a lower chance of data errors. (Kombo & Tromp, 2006).

Data Collection Instruments

The study employed a mixed methodological philosophy where both quantitative approach in the form of questionnaires and qualitative approach inform of in-depth interviews were employed during the data collection. Teachers responded to the questionnaire while the head teachers were interviewed. A closed ended questionnaire developed by Özdemir et al. (2014) was used to collect

data from teachers. This questionnaire comprised three sections namely; Section A which addressed the socio- demographic characteristics, section B which contained closed ended items on a 5-point Likert scale ranging from strongly agree to strongly disagree examining the relationship between ICT utilization and effective administration and section C which contained open ended items addressing non utilization of ICT. A structured interview guide was also used to interview the head teachers. The items were mainly open-ended, thus giving head teachers the opportunity to provide in-depth knowledge about utilization of ICT in effective administration. The interviews also helped to crosscheck, verify and strengthen some of the data gathered from the teachers' questionnaire.

Quality Control

Pilot testing was done to ensure validity and reliability of the questionnaire (Nassaji, 2015). The instruments were pre-tested in one government-aided secondary school in Mitooma district. Cronbach's Coefficient alpha, which requires only a single test to determine internal consistency of instruments, was computed. The instruments obtained a Cronbach alpha of 0.82. This deemed it fit for data collection.

Procedure

A letter of introduction obtained from District Education Officer (DEO) was presented and the purpose of the study clearly explained to participants who thereafter signed consent forms. Participation was voluntary and respondents were free to withdrawal from the study at any point without reprimand. The identities of the respondents were kept confidential throughout the study. Appointments were scheduled and questionnaire distributed. The tools of data collection were later collected from respondents at an agreed time. After filling the tools, they were kept confidential, accessible only to the researchers.

Data Management and Analysis

Data management is part of the research process which aims at making the research process as efficient as possible. To ensure efficient organisation of data beginning with its inputting into the computer, completely filled instruments were screened, coded and entered into the Statistical Package for Social Scientists (SPSS) version 23.0. Descriptive statistics i.e. frequencies and percentages were computed for socio-demographic characteristics to examine the relationship

between ICT utilisation and effective administration Pearson product moment correlation coefficient was computed while thematic analysis was done to establish reasons for non-utilisation of ICT in secondary schools of Mitooma district.

Findings

Table 1. Socio-demographic Characteristics of Respondents in Mitooma District

Characteristics		Frequency	Percent
Age (Years)	20-30 years	72	36.7
	31-40 years	91	46.6
	41-50 years	31	15.8
	Above 50 years	2	1.0
Gender	Male	141	71.9
	Female	55	28.1
Period spent in school	1-2 years	70	35.7
	3-5 years	49	25.0
	6-10 years	47	24.0
	above 10 years	30	15.3
Experience (years)	1-2 years	55	28.1
	3-5 years	40	20.4
	6-10 years	32	16.3
	Above 10 years	69	35.2

Source: Primary Data, 2019.

Table 1 shows that the study was comprised of mainly males (71.9%) who were between 31-40 years (46.4%). Majority of the participants (35.7%) had spent 1-2 years teaching in that school but with a teaching experience of above ten years (35.2%).

Table 2. Level of Head Teachers' ICT Utilization in Secondary Schools in Mitooma District

Status	Range	Frequency	Percent
Low	10-22	103	52.6
Average	23-35	68	34.7
High	36-48	25	12.8
Total		196	100.0

Table 2 above shows that majority (52%) head teachers of secondary schools in Mitooma district have low usage of ICT followed by (34.7%) while (12.8%) of respondents indicated high usage of ICT. From the above table, majority head teachers have not embraced ICT for effective administration. Through an interview, the following reasons were identified;

Lack of knowledge on how to use ICT was reported as the major hindrance. One head teacher said;

Computers were distributed to schools but there were no efforts on training us how to use them. We have not had workshops on practical skills of ICT. Generally, most teachers in Uganda have little ICT training, either in general computer skills or knowledge of how to use computers pedagogically.

Another issue raised was the quality and capability of computers available in secondary schools. One teacher said;

Most Computers are so old and slow in processing information. In this school, many computers are aged with software problems and have virus.

Power source/supply also challenged most secondary schools in ICT utilization. Mitooma District has irregular electricity as reflected in a statement by one head teacher;

Sometimes electricity is off for weeks yet school activities must go on. This makes me reluctant on ICT usage. I would rather keep using my paper and pen since they don't require electricity to operate.

Limited access to computers and their accessories also limits utilization of ICT in Mitooma secondary schools. Most respondents reported that, there were few computers in schools and they didn't have personal computers. The few available computers were desk top which had to be used only at school premises which consequently limits ICT usage.

Discussion, Conclusion and Recommendations

The study established that most secondary schools in Mitooma district do not effectively utilise ICT in administration. This is in agreement with Montoya et al. (2011) who noted that most school administrators lacked ICT knowledge and skills thus hindering ICT usage. Similarly, Ghani

et al. (2011) suggested that most administrators lacked knowledge on how information communication technologies can support their daily activities such as student administration, staff administration and general administration. This study also agrees with Peralta and Costa (2007) who conducted a qualitative multiple case-study research on school principals' usage of ICT in effective administration in five European countries. In their study, they found out that technical competence influenced usage of ICT in administration. However, a study in Portugal, regarding school principals on usage of ICT in effective administration reported that ICT usage was dependent on age whereby younger school administrators cited technical competence and pedagogical efficiency while using ICT.

The study revealed that there was no training for teachers and head teachers on ICT usage. This is in agreement with a study by Egomo., Enyi and Tah (2012) who suggested that although ICT was introduced in schools, there were no efforts to induct teachers and administrators into its effective use. This finding also agrees with a study by Novatech (2008) in Burundi which suggested lack of awareness, coupled with lack of trained teachers with ICT knowledge leading to lack of interest and seeming lethargy in ICT usage in secondary schools.

Power source/supply also challenged most secondary schools in ICT utilization. This finding agrees with a study by Novatech (2008) in Burundi which suggested that infrastructure particularly electricity has been the major threat to growth of the country's ICT sector. This finding agrees with a study conducted by Adedeji (2011) in Nigeria who cited irregular supply of electricity as a major hindrance to ICT usage among school administrators.) Shafika (2007) further states that, ICT utilization in school administration in Zambia is affected by irregular electricity.

Limited access to computers and their accessories was mentioned as a major hindrance to ICT usage in effective administration. ICT access is a necessary condition to the integration of ICT in education (Plomp, Anderson, Law, & Quale, 2009). Effective adoption and integration of ICT into administration of schools depends mainly on the availability and accessibility of ICT resources such as hardware, software. If school administrators cannot access ICT resources, then they will not use them. This finding agrees with a study by Langat (2015)) who found that access to technological resources is one of the effective ways to usage of ICT in school administration. Further, a study by Afshari., Bakar., Luan., Samah and Fooi (2009)) among 814 faculty members

in higher education in Turkey showed that majority of the respondents reported access to computers and the internet as a major factor for effective ICT usage. Also, a quantitative study conducted by Peralta and Costa (2007) to collect evidence from high school English teachers' views on computer attributes, cultural perceptions, computer competence, computer access, and personal characteristics revealed access to ICT was very important in effective school administration. This finding further agrees with Kiptalam and Rodrigues (2010) who examined the levels of access and extent of use of Information and Communication Technologies among teachers in selected Kenyan secondary schools. The study reported limited access to computers, lap tops, projectors, printers and e-blackboards which affected effective utilization of ICT. Muthanga and Odipo (2018) also showed that computers were very few in Kenyan schools and the ones available lacked adequate software programmes.

Conclusions

The study established that ICT utilization greatly influences effective administration of secondary schools in Mitooma district of Uganda. Several factors contributed to underutilization of information communication technologies in the administration of secondary schools in Mitooma district. These include; lack of knowledge and skills of ICT, limited electricity supply, poor quality computers and limited computer accessories.

Recommendations

To prevent underutilization of ICT in secondary schools in Mitooma District, the study recommends that the Ministry of Education and Sports should organize training sessions and workshops for all schoolteachers and administrators on ICT applications for management of their schools.

The Ministry of Education and Sports should also avail teachers and head teachers with portable battery powered ICTs such as tablets and laptops instead of desktop computers that must be tethered to constant electricity supply. This will improve access, practice and usage of ICT. To solve limited electricity supply, the study recommends that secondary schools in Mitooma district should transition to solar power which is very efficient and more cost effective.

The study also recommends that teachers and school administrators should have a positive attitude towards ICT.

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